

Sunset Reef HOA

A Deed Restricted Community

APPLICATION TO PURCHASE

Note: Application must be submitted 14 days prior to occupancy for Board approval

PLEASE PRINT CLEARLY

Property to be Purchased / Unit #: _____ Closing Date: _____

Current Owner: _____ Home Tele #: _____

Current Owner's Address if Different: _____

Email Address: _____

Cell/Work Tele: _____

Personal Data of Purchaser(s) Name(s):

(1) _____ Phone Contact No. _____

(2) _____ Phone Contact No. _____

Present Address: _____

Email Address: _____

Employment Name and address _____

Telephone -----

Other Adults Living in Unit:

Name: _____ Relationship: _____ Age: _____

Name: _____ Relationship: _____ Age: _____

Children To Live in Unit:

Name: _____ Age: _____ Name: _____ Age: _____

Name: _____ Age: _____ Name: _____ Age: _____

Pet Information: (Note: Only one pet permitted, 20 pounds or less and no pets are allowed to renters under 6 month rental period). *SUNSET REEF HOMEOWNERS ASSOCIATION COMPLIES WITH ALL FEDERAL AND STATE LAWS WITH REGARDS TO SERVICE DOGS AND EMOTIONAL SUPPORT ANIMALS. PROOF OF RELIABLE DOCUMENTATION **MUST** BE SUBMITTED PRIOR TO OCCUPANCY AND WILL BE REVIEWED BY OUR HOA ATTORNEY. ADDITIONAL DOCUMENTATION MAY BE REQUESTED UPON REVIEW.

Type of Animal: _____ Breed: _____ Weight: _____

Vehicle Information:

Tag # _____ Make/Model _____ Year: _____

Tag # _____ Make/Model _____ Year: _____

No boats, trailers, RVs, campers, motor homes, jet skis or buses are permitted on property overnight.

Purchase Data: Price Paid for Unit: \$ _____

Realtor: _____ Telephone: _____

Address _____

If Realtor is not involved, please list name, etc. of person handling closing:

Attorney (if applicable): _____

Title Company, Etc. _____

Purchaser, do you intend to:

Live in Unit Annually: _____ Live in Unit Semi-annually: _____ Lease Unit (30 day minimum)

If you plan to reside in Sunset Reef HOA only part of the year, we may need to contact you with Sunset Reef HOA business while you are living off property. You will need to notify Kim Paulsen when you are at this address, or at the property.

List other address: _____

_____ E-mail: _____

Telephone Number: _____ Cell# _____

Documents and Agreement (A background check is required of all applicants)

I understand that Sunset Reef HOA is a deed restricted community, and I agree to abide by the documents and Rules and Regulations.

I have___ have not___ reviewed the documents.

Signature: _____

Purchaser automatically becomes a member of the Association. All fees and assessments by the Association are due and payable the first of each month in advance, payable to the designated payee. Delinquent fees are subject to a lien on the property.

This approval is contingent on the flood insurance policy being transferred to the buyer BEFORE the closing date. Any additional flood premiums will be the responsibility of the new owner if the property closes before the flood transfer takes place. This applies to mortgage and cash buyers.

Mail Completed Applications for Board Approval to:

Gloria Reed, LCAM Telephone: (727)726-8000 ext. 504 FAX: (727)723-1101

Ameri-Tech Property Management, Inc.

24701 U.S. Highway 19 North, Suite 102

Clearwater, FL 33763

Signed Copy of Sunset Reef HOA Board of Directors Approval for Sale to be emailed to (provide email address):

Title Company: _____ Realtor: _____

Homeowner: _____

Application Approved By: _____ Date: _____

Gloria Reed, LCAM, Acting as Agent for Sunset Reef HOA

DATE _____

CUSTOMER NUMBER _____

TENANT INFORMATION FORMI / We _____, prospective
tenant(s) / buyer(s) for the property located at _____

Managed By: _____ Owned By: _____

Hereby allow TENANT CHECK LLC and or the property owner/ manager to inquire into my/ our credit file, criminal, and rental history as well as any other personal record, to obtain information for use in processing of this application. I/We understand that on my/ our credit file it will appear the TENANT CHECK LLC has made an inquiry. I/We cannot claim any invasion of privacy or any other claim that may arise against TENANT CHECK LLC now or in the future.

PLEASE PRINT CLEARLY**TENANT INFORMATION:**

SINGLE _____ MARRIED _____

SOCIAL SECURITY #: _____

FULL NAME: _____

DATE OF BIRTH: _____

DRIVER LICENSE#: _____

CURRENT ADDRESS: _____

HOW LONG? _____

LANDLORD & PHONE: _____

PREVIOUS ADDRESS: _____

HOW LONG? _____

EMPLOYER: _____

OCCUPATION: _____

GROSS MONTHLY INCOME: _____

LENGTH OF EMPLOYMENT: _____

WORK PHONE NUMBER: _____

HAVE YOU EVER BEEN ARRESTED?
(CIRCLE ONE) YES NO

HAVE YOU EVER BEEN EVICTED?
(CIRCLE ONE) YES NO

SIGNATURE: _____

PHONE NUMBER: _____

SPOUSE/ ROOMMATE:

SINGLE _____ MARRIED _____

SOCIAL SECURITY #: _____

FULL NAME: _____

DATE OF BIRTH: _____

DRIVER LICENSE #: _____

CURRENT ADDRESS: _____

HOW LONG? _____

LANDLORD & PHONE: _____

PREVIOUS ADDRESS: _____

HOW LONG? _____

EMPLOYER: _____

OCCUPATION: _____

GROSS MONTHLY INCOME: _____

LENGTH OF EMPLOYMENT: _____

WORK PHONE NUMBER: _____

HAVE YOU EVER BEEN ARRESTED?
(CIRCLE ONE) YES NO

HAVE YOU EVER BEEN EVICTED?
(CIRCLE ONE) YES NO

SIGNATURE: _____

PHONE NUMBER: _____

TENANT CHECK HOURS OF OPERATION:**MONDAY - FRIDAY: 9:00 a.m. - 5:30 p.m.****SATURDAY: 11:00 a.m. - 4:00p.m.**ALL ORDERS RECEIVED AFTER 3:00 p.m. (2:00 p.m. on Sat.) WILL BE PROCESSED THE
NEXT BUSINESS DAY**email@tenantcheck.llc.com**

**IF THE WRONG SOCIAL SECURITY NUMBER JS SUBMITTED, A
SECOND APPLICATION FEE WILL BE CHARGED TO RE-PULL THE
REPORT.**

A CREDIT REPORTING SERVICE PROVIDING CREDIT REPORTS FOR
REALTORS/ PROPERTY MANAGERS/ APARTMENT COMPLEXES /
MOBILE HOME PARKS / CONDOMINIUM ASSOCIATIONS / EMPLOYERS